

# Application for Admission Prairie Horticulture Certificate (PHC) Program

## Admission

Applications for admission are accepted for the PHC program only. If you wish to enrol in a degree credit course, you must follow the general admission procedures outlined at [usask.ca/admission](https://usask.ca/admission).

You must be admitted to the PHC program, before you will be able to register for classes, even if you are a previous U of S student. Please note the admission deadlines listed at [phc.usask.ca](https://phc.usask.ca).

Previous U of S students are not required to pay the \$75 .00 application fee, nor submit education transcripts, if course work was completed and a grade obtained at the U of S.

## Admission Categories and Educational Requirements

### Regular Admission

This category is for applicants who have completed secondary level standing (24 credits) in Saskatchewan, or its equivalent, and for applicants who have previously or are currently attending another recognized post-secondary institution. GED, ABE, and ACE subjects are not acceptable for regular admission. Saskatchewan Grade 12 transcripts must be requested at [www.saskatchewan.ca](https://www.saskatchewan.ca). For transcripts from other provinces, contact the Provincial Department of Education.

### Probationary Admission

This category is for those who do not qualify for regular admission. Applicants for probationary admission must submit transcripts for any Grade 12, or equivalent subjects, or transcripts of any courses at a recognized post-secondary institution. ABE 12 courses will be acceptable for this purpose. A resume must also be submitted.

Students admitted on a probationary basis can register in one per course per term. If students successfully pass two courses with an average mark of 60% or better, they will be deemed to have met the regular admission requirements.

## Required Admission Documentation

In addition to the completed admission form, the following documents and fees are required for admission. Please note that the application fee and transcripts requirement are for new U of S students only.

- **Application Fee** (\$75)
- **Transcripts** (high school or post-secondary)
- **Proof of English Proficiency** (for applicants whose first language is not English)
- **Copy of both sides of Permanent Residence Card** (if applying as a landed immigrant)

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University of Saskatchewan Student ID Number

## Personal Information

Have you previously applied for admission to the U of S? Yes    No    If yes, please indicate when (mm/yyyy)		Former name			
Last name		First name		Middle name (do not abbreviate)	
Permanent Address					
City/town		Province		Postal code	
Home telephone		Work telephone		Cellular telephone	
Fax					
Email address		Date of birth (dd/mm/yyyy)		Gender Male    Female    Gender variant    Prefer not to disclose	
Immigration status Canadian citizen    Student visa    Landed immigrant — date of landing (mm/yyyy):					Country of Citizenship (if not Canada)

## Type of program (Please check the stream you are applying to)

- Landscaping and Arboriculture stream
- Fruit and Vegetable Production stream
- Greenhouse Crop Production stream
- Nursery Crop Production stream
- Undecided

## Session information (Please check which session you wish to begin your studies)

- Term 1 (September–December)
- Term 2 (January–April)
- Term 3 (March–June)

## Admission category

- Regular
- Probationary

## Previous and current education (List all institutions attended)

	Name of school	City or town	Province	Country	Degree or program	From (YY)	To (YY)
High School							
College or University 1							
College or University 2							
College or University 3							

I have requested that my transcripts be sent directly to the U of S

- Yes    No    If yes, date requested (dd/mm/yyyy): \_\_\_\_\_

## How did you hear about us?

U of S website      Website (URL: \_\_\_\_\_ )      Word of mouth      Gardener for the Prairies magazine  
Employer/workplace (Name: \_\_\_\_\_ )      STF Bulletin      Other \_\_\_\_\_

## Self declaration

Completion of this information is voluntary.

### Are you a member of a visible minority?

The term "visible minority" does not refer to nationality or religion. Persons who identify themselves as a member of a visible minority are non-Caucasian in race and/or non-white in colour.

Yes      No

### Do you have a disability?

The University recognizes physical, intellectual, mental, psychiatric, sensory and learning disabilities as defined by The Saskatchewan Human Rights Code—Section 2 (2.1).

Yes      No

## Payment of the Application Fee for New U of S students

Please indicate how you will be paying the \$75.00 (CDN) non-refundable application fee. Application fee payment is required before your application will be processed and a decision communicated to you. Cheques and money orders should be made payable to the University of Saskatchewan.  Money order      Cheque      MasterCard      Visa  Credit card number  Expiry date (mm/yyyy)      Name on card (please print)  Signature	<b>FOR OFFICE USE ONLY</b>
	Application fee paid
	Previous U of S student
	<b>Approval</b> Applicant fully accepted Applicant accepted on probation
Signature	Signature

## Declaration

I agree, if admitted to the University of Saskatchewan, to comply with the regulations of the University. I certify that the information I have provided on this application is true and complete in all respects and that no relevant information has been withheld. I understand that misrepresentation, falsification of documents, or withholding of requested information in regard to this application are serious offenses which may result in prosecution under the University's Regulations on Student Academic Misconduct and/or the Criminal Code of Canada. I also understand that other institutions may be notified if such information is discovered.

Applicant signature	Date (dd/mm/yyyy)
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Please submit the completed application form and \$75.00 application fee to:

**PHC Program Office**  
**467 Williams Building**  
**University of Saskatchewan**  
**221 Cumberland Avenue North**  
**Saskatoon SK S7N 1M3**

## Contact Information

For more information or to check on the status of your application for admission, please contact:

**Diana Hebig, Program Assistant**  
**certificates.admin@usask.ca**  
**306-966-6488**

**Jill Turner, Program Manager**  
**jill.turner@usask.ca**  
**306-966-1382**